



## The TE Tickler | January 2026

### Updates from TE Central

#### Focused on Looking Your Best in 2026?

While you might have a personal New Years resolution to look your best in 2026, ensure *your school* also looks it's best on the [TE College Search](#) site for TE students and families that find it! If your school photo and/or logo is missing from the TE College Search site, please submit them via this [online form](#) so we can add them. As a reminder, the information that appears on the TE College Search for your school comes directly from your institution's federal IPEDS data and is not controlled by TE Central. It is best to check with your school's IPEDS keyholder (often Institutional Research or the Registrar) if any information listed is out-of-date so you know when they will complete your next federal IPEDS data submission with the correct information.

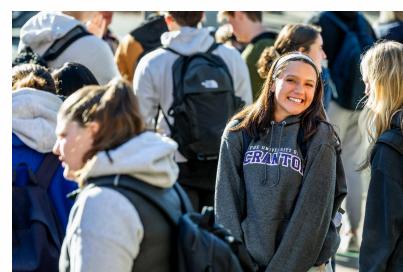
If your institution offers TE at the graduate/doctoral level, the information that appears for your institution on the [TE Graduate School Search](#) is populated via a [survey](#) sent last spring to all graduate TE institution TELOs. If your institution's information is missing/not accurate, please share this [survey](#) with the graduate admissions contact at your institution so our partner, Carnegie, can update it accordingly.

#### Did You Complete Your Spring Enrollment Review?

The spring enrollment review confirmation deadline is almost here! Be sure to complete your [TE Spring Enrollment Review](#), including checking off the confirmation box on your Enrollment Report, by **January 30th**. Did you miss the Spring Enrollment

#### Welcome New TE Member Schools!

TE Central is pleased to welcome [Brandeis University \(MA\)](#), [Tyndale University \(Canada\)](#), and [Trinity College of Jacksonville \(FL\)](#) to the TE network. These three institutions joined The Tuition Exchange this month, which brings the total number of new member schools that have joined TE since the start of this fiscal year to 10! Visit the [School List](#) page to see the full list of TE member schools.



#### Out-of-Office Alert!

Please note that TE Central will be closed **Wednesday, January 28 through Friday, January 30** to attend our semi-annual Board of Directors meeting out-of-state. We appreciate your patience with any inquiries during this time!

Review Training webinars offered earlier this month but need a refresher on the process? No worries! Listen to the webinar recording on the [TELO Trainings](#) page.



Please note - if one of your Exports that you know is enrolled at another TE school is missing from your Enrollment Report, it is likely that their Import school has not yet enrolled them. You can still confirm review of your enrollment report as doing so does not lock your report. Once the Import school does their work to "Enroll" your Export, the student will automatically get added to your Enrollment Report.

## TELO System Improvements Continue!

TE Central continues to make enhancements to the TELO system. You may have noticed that student *Birthdate* has been added to the Export report. Additionally, when students create their TE account, there is now a box they must check off to acknowledge that they will not receive auto-email notifications when a school changes their TE status; instead, they must periodically log into their TE account to check their TE app status for the schools to which they've applied. TE Central has several other enhancements underway for the next quarter, including an additional TELO report - stay tuned!

## TELO Tip of the Month

### Did You Know...

The *Eligibility Remaining* field on a student's application remains at 0 until the Import TELO updates the student's Import status to *Enrolled*. At that point, the *Eligibility Remaining* field will populate appropriately based on the *Student Classification* (AKA grade level), the student selected when they completed the TE EZ-Application. At the end of each semester (specifically on 12/31, 5/31, and 8/15) this number automatically updates to reflect the prior semester's TE usage. As a result, it is important that schools view their Enrollment Report before each "eligibility increment" process runs to ensure any student that has Eligibility Remaining=1 will no longer need TE in a future semester. If they will, the Import TELO should click the "Extend Eligibility" button to add an additional semester of eligibility, or the student's application will auto-close out when the "eligibility increment" process runs at the end of the semester. Once the application closes out, the student would be required to complete a new application.



## CIC-TEP Transition Reminder

Thank you to the 479 CIC-TEP TELOs that attended one of the four training webinars held in November, December, and January to prepare for the upcoming transition of CIC-TEP administration to the TELO system beginning with the 2027-2028 award year, which kicks off July 1, 2026. If you are a TELO at a CIC-TEP school and missed attending one of the training webinars, you can view a webinar recording on the [TELO Trainings](#) page.

## Join Us for TELO Tuesdays@2:00!

Are you a new TELO? Do you need an introduction to or just a refresher on the TELO system? Have a specific TE situation you need guidance on, or are you just interested in learning more TELO system tips?

Join us any second Tuesday of each month for a **TELO Tuesdays at 2:00** session (note: February's session will be held February 3rd). The 2026 calendar year TELO Tuesday dates have been added. [Register Today!](#)

The Tuition Exchange

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